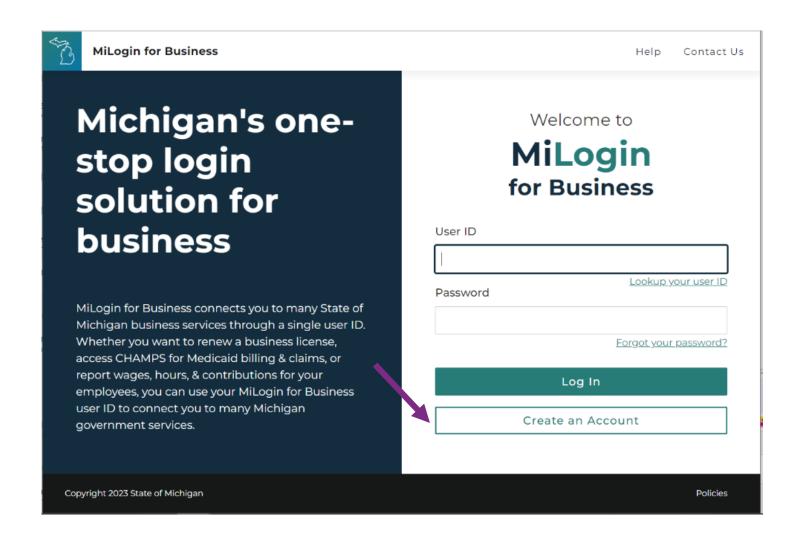
HOW TO REGISTER FOR A MILOGIN FOR BUSINESS ACCOUNT

(formerly MILogin for Third Party)

START HERE: Visit Milogin Page

www.milogintp.Michigan.gov

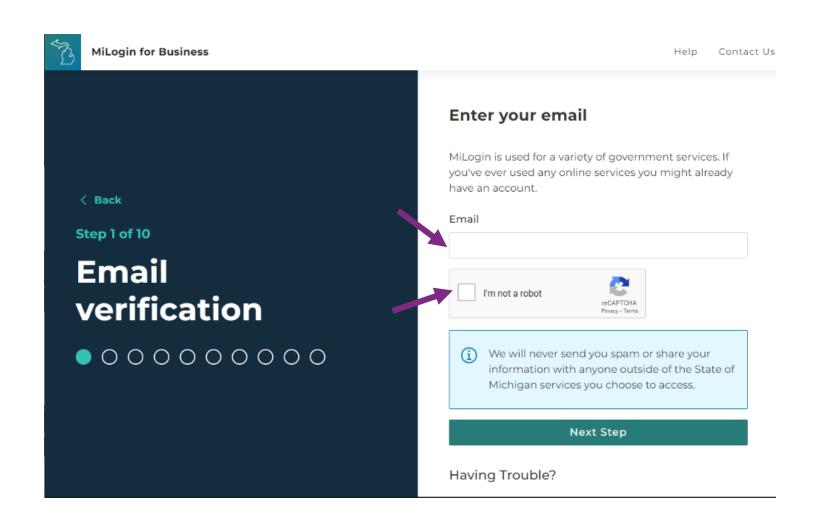
Click the **Create an Account** button at the bottom of the page.





Enter your **email address**.

Check the box next to "I'm not a robot".

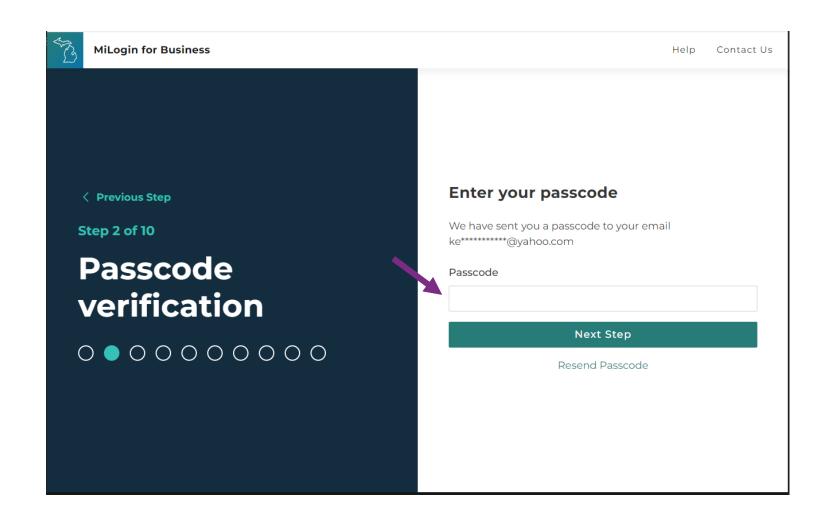




Check your email for the passcode to verify your email address.

Enter the passcode.

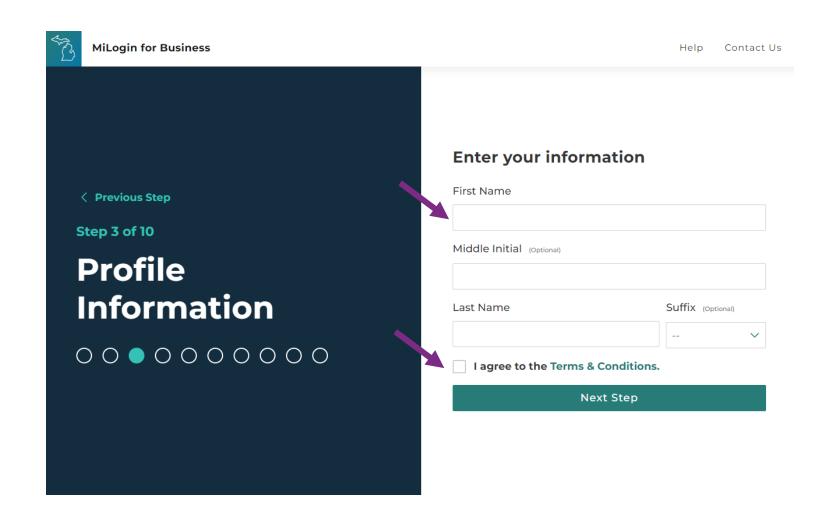
If you do not see the email, check your spam or junk folders. The email will come from <u>DONOTREPLY-MILogin@michigan.gov</u>.





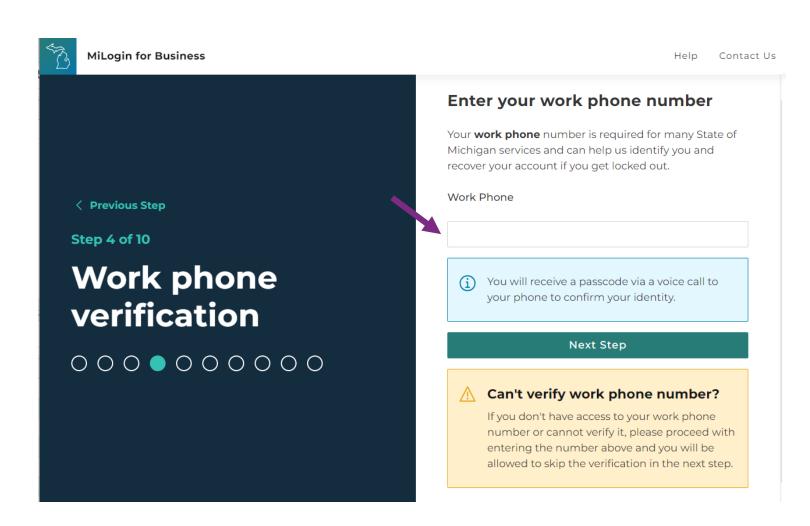
Enter your **First Name and Last Name.**

Check the box next to "I agree to the Terms & Conditions."





Enter your Work Phone Number.

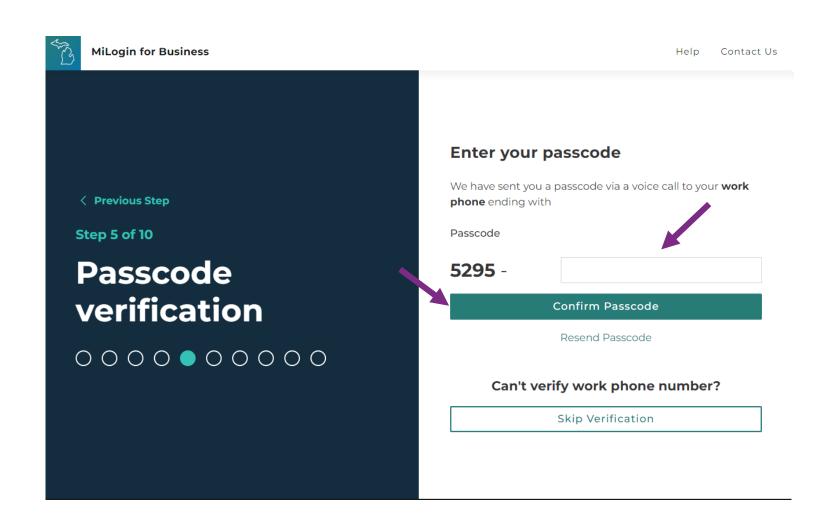




You will receive a **voice call** with a passcode to verify your work phone number.

Enter the passcode and click **Confirm Passcode.**

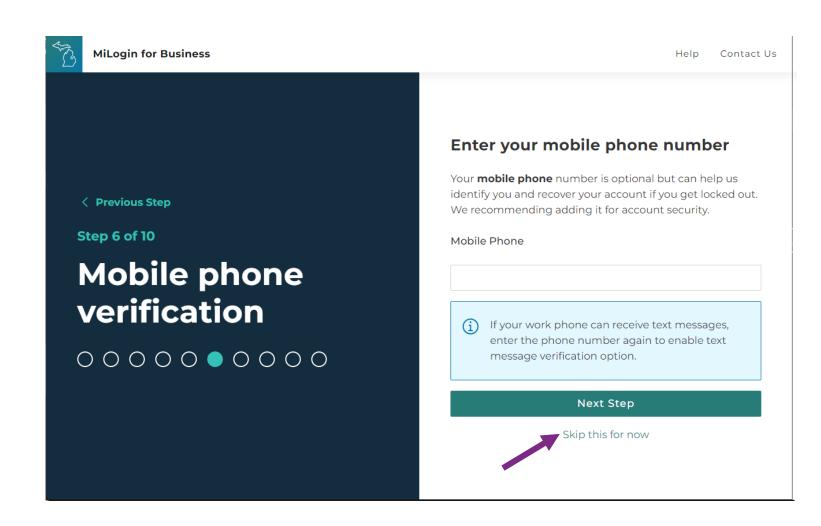
If you can't verify your work phone number at this time, click **Skip Verification** instead.





You **do not** need to enter your mobile phone number.

Click **Skip this for Now** under Next Step.

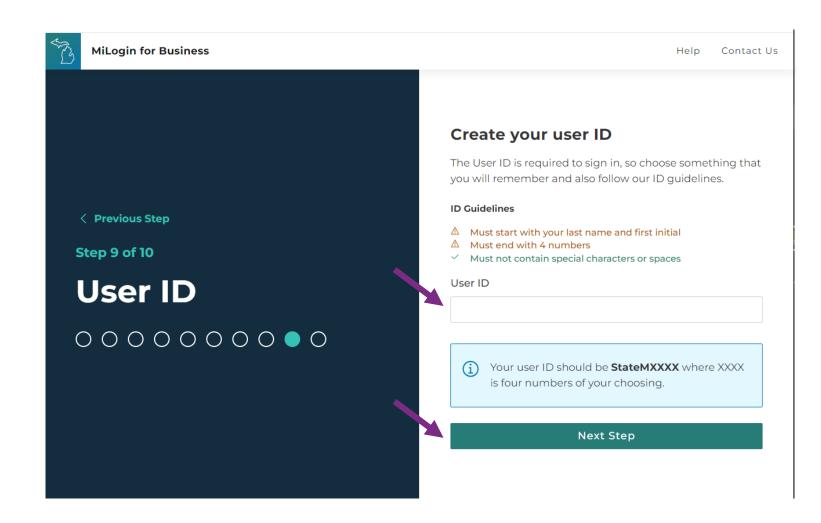




Create your User ID.

The User ID must start with your **Last Name** and **First Initial** and end with any **4 numbers** of your choice.

Example: Jane Doe – DoeJ1234 Jordan Smith – SmithJ5656



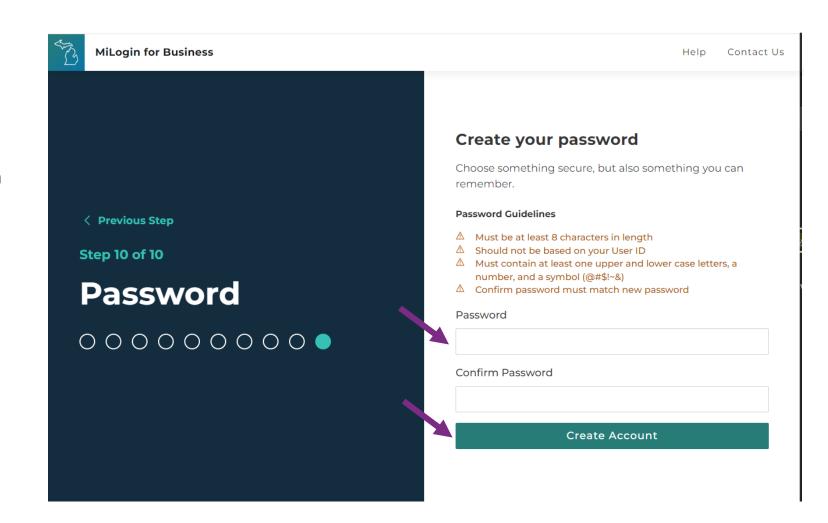


Create your **Password**.

Your password must be at least 8 characters in length, not based on your User ID, contain at least one upper case letter, one lower case letter, a number, and a symbol (@#\$!~&)

Enter your **Password** again to **Confirm**.

Click Create Account.





Your MiLogin for Business registration is **complete** and your account has been created!

Please see **Step 2** of the registration instructions for requesting MCIR access and using your MCIR PIN.

