

HOW TO REQUEST MCIR ACCESS USING MILOGIN FOR BUSINESS

(formerly MiLogin for Third Party)

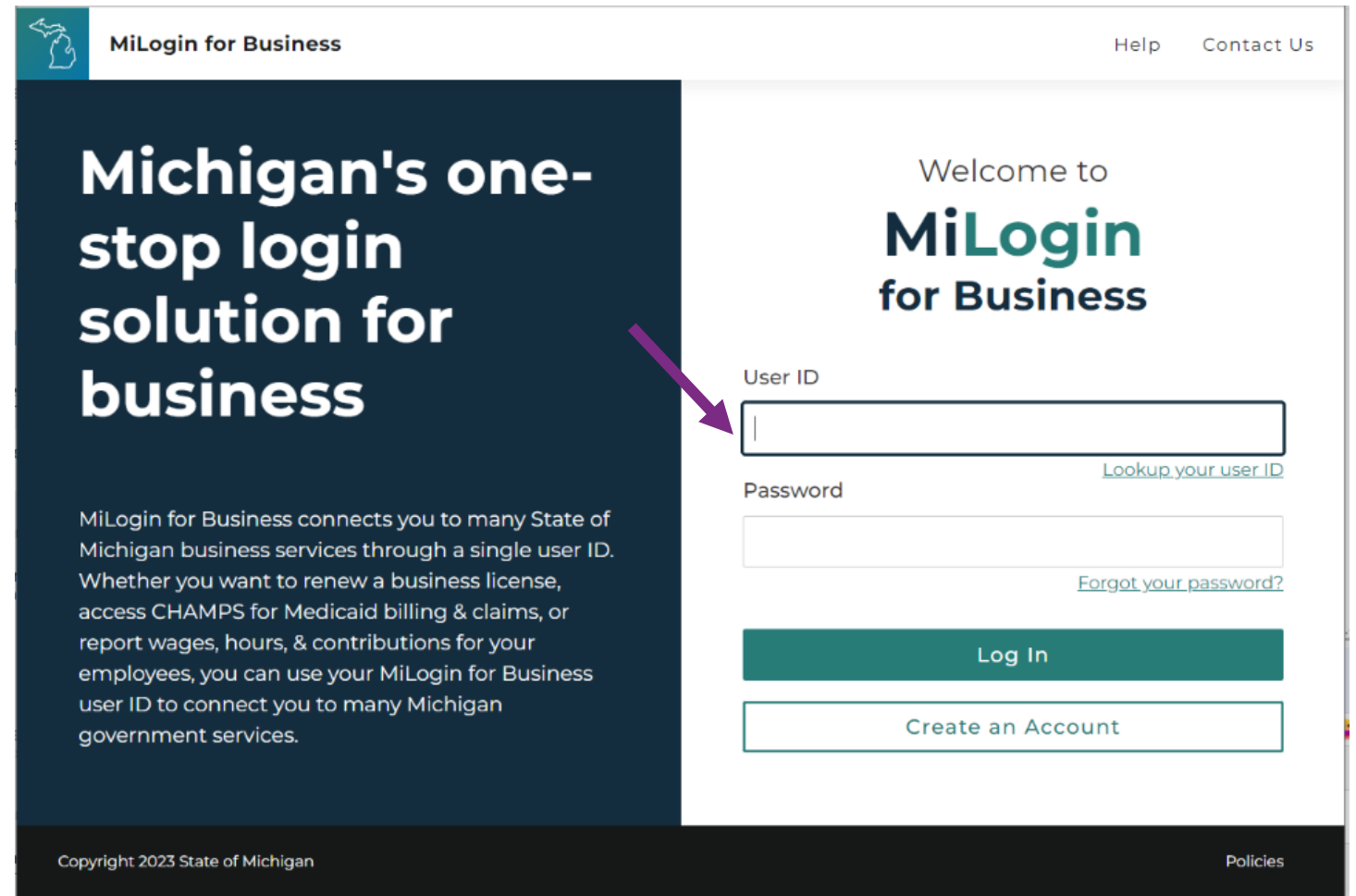
START HERE: [Visit MiLogin Page](#)

www.milogintp.Michigan.gov

Enter your **User ID** and **Password** and click **Log In**.

For assistance with registering for a MiLogin for Business account, see **Step 1** of the instructions.

You will need your MCIR PIN to request MCIR access (see p.6 for guidance on finding your MCIR PIN).



The screenshot shows the MiLogin for Business website. The header includes the Michigan state logo, "MiLogin for Business", and links for "Help" and "Contact Us". The main content area is split into two columns. The left column has a dark blue background with white text: "Michigan's one-stop login solution for business" and a paragraph explaining that MiLogin for Business connects users to various state services through a single user ID. The right column has a white background with the text "Welcome to MiLogin for Business". Below this is a login form with two input fields: "User ID" and "Password". A purple arrow points to the "User ID" field. There are two links: "Lookup your user ID" and "Forgot your password?". At the bottom of the form are two buttons: "Log In" (green) and "Create an Account" (white with green border). The footer contains "Copyright 2023 State of Michigan" and a link to "Policies".

Need Help using MiLogin? Contact DTMB Client Services 1-877-932-6424

Need Help with MCIR? Contact MCIR Help Desk 1-888-243-6652

Click **Find Services** under **Discover Online Services**.

MiLogin for Business Home Discover Online Services Help Contact Us Michigan State ▾

Welcome Your Name

Access your requested online services and search for more.

Discover Online Services

MiLogin is used to secure many **online services at the State of Michigan**. We are here to ensure your identity is safe and protected.

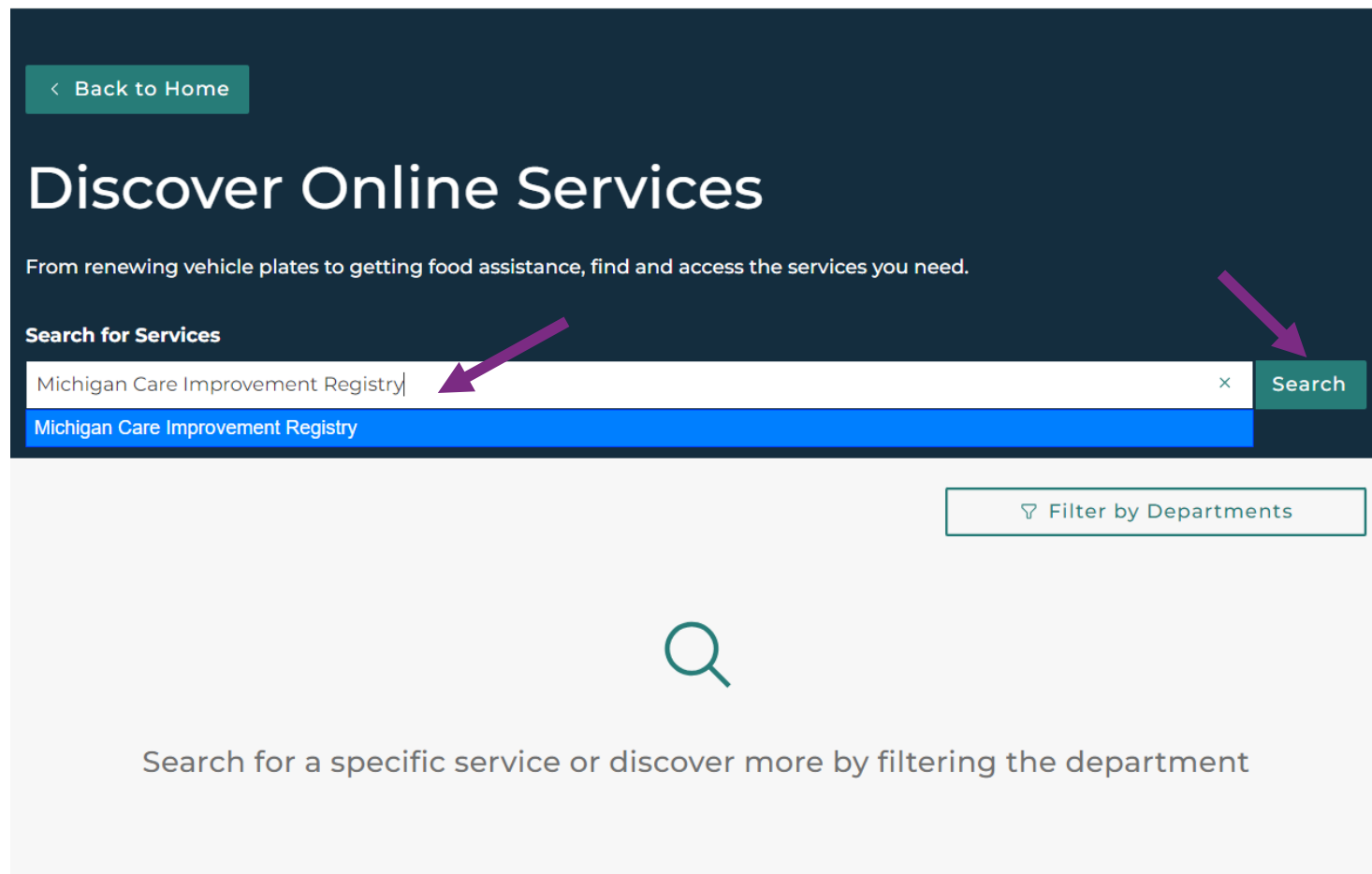
[Find Services >](#)

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Enter **Michigan Care Improvement Registry** under Search for Services.

Click **Search**.



The screenshot shows the 'Discover Online Services' page. At the top left, there is a teal button labeled '< Back to Home'. Below this is the main heading 'Discover Online Services' in white text on a dark blue background. Underneath the heading is a sub-heading 'Search for Services' and a descriptive sentence: 'From renewing vehicle plates to getting food assistance, find and access the services you need.' A search bar is located below the sub-heading, containing the text 'Michigan Care Improvement Registry'. A teal button labeled 'Search' is to the right of the search bar. A purple arrow points to the search bar, and another purple arrow points to the 'Search' button. Below the search bar, a blue dropdown menu is visible, showing 'Michigan Care Improvement Registry' as a search result. To the right of the search bar, there is a teal button labeled 'Filter by Departments'. Below the search bar and filter button, there is a large magnifying glass icon and the text 'Search for a specific service or discover more by filtering the department'.

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Click the blue arrow (>) next to the description.


Discover Online Services

From renewing vehicle plates to getting food assistance, find and access the services you need.

Search for Services

Michigan Care Improvement Registry × **Search**

[Filter by Departments](#)

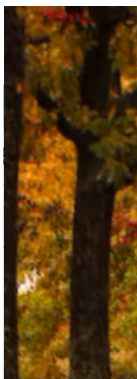
 Michigan Department of Health & Human Services (MDHHS) ⊖

Michigan Care Improvement Registry

The Michigan Childhood Immunization Registry (MCIR) was created in 1998 to record information regarding immunizations administered to anyone under the age of 20 and renamed the Michigan Care Improvement Registry as a result of Public Act 91 of 2006 to include adults; therefore creating a lifespan immunization registry and retaining the acronym of MCIR. The MCIR makes this information available online to authorized users, which includes; MDHHS staff, MCIR regional Staff (6 offices across the state), local health departments, and immunizing providers. Immunizing providers are required to report all immunizations they have administered to every child born after 12/31/1993 and less than 20 years old within 72 hours of administration. In addition, it is highly recommended that all administered immunizations be reported for adults in the MCIR.

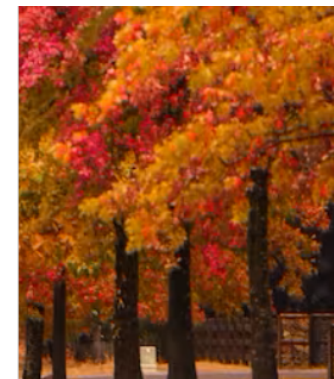
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This Service Requires Additional Information

This service may ask for additional information before granting access.

Please accept the Terms and Conditions to continue:

Terms & Conditions

The Michigan Department of Health & Human Services (MDHHS) computer information system (systems) are the property of the State Of Michigan and subject to state and federal laws, rules and regulations. The systems are intended for use only by authorized persons and only for official state business. Systems users are prohibited from using any assigned or entrusted access control mechanisms for any purposes other than those required to perform authorized data exchange with MDHHS. Logon IDs and passwords are never to be shared. Systems users must not disclose any confidential, restricted or sensitive data to unauthorized persons. Systems users will only access information on the systems for which they have authorization. Systems users will not use MDHHS

I agree to the Terms & Conditions

[Additional Information](#)

Check the box to agree to the **Terms & Conditions**.

Click **Additional Information** to continue.



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Enter the **MCIR PIN** (include the dashes) you received via email.

Check your junk/spam folder for an email from MCIR@Michigan.gov if you cannot find your PIN.

Don't have a PIN? Ask your employer's MCIR Site Administrator to add you as a user to their MCIR site.

Don't know who your Site Administrator is?
Call the MCIR Help Desk at **888-243-6652** to find out.

No longer have a Site Administrator or need to become the Site Administrator yourself?

Providers: Complete the [Provider Site Usage Agreement](#) form.
Schools/Childcares: Complete the [Request to Change Site Administrator](#) form.

Michigan MiLogin for Business Home Discover Online Services Help Contact Us Michigan State

< Back

Request Service

→

Additional Information

In order to proceed with your request, please enter additional requested information below.

MCIR Pin

Next Step

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< Back



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Your request is being processed

We have received your request and it is under review. **You will be notified via email when access is granted. You will be able to launch the service, once the access is granted.**

Continue



Click **Continue**.

Note: MCIR access is granted automatically with the MCIR PIN. You will not have to wait for the request to be reviewed.

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You will be returned to the MiLogin for Business home page. To launch MCIR, click Michigan Care Improvement Registry.

MiLogin for Business

Home Discover Online Services Help Contact Us Michigan State

Welcome Your Name

Access your requested online services and search for more.

Michigan Department of Health & Human Services (MDHHS)

Michigan Care Improvement Registry

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[Find Services](#)

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Check the box to agree to the **Terms & Conditions**.

Click **Launch Service**.



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Launch service

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The MCIR system will open in a new window.

The first time MCIR is launched, you will need to **review** and **accept** the MCIR agreement.

MCIR will open automatically to your assigned site. If you are assigned more than one site and have not selected a default, you will see a list of sites to choose from.

Michigan Care Improvement Registry (MCIR) User Usage Agreement

In accordance with Public Act 540 of the Public Acts of 1996, Amended 2006 as Act 91, and codified as MCL 333.9201 et seq. of the Michigan Public Health Code, the Michigan Department of Health and Human Services (MDHHS) has established the Michigan Care Improvement Registry(MCIR) to record information regarding immunizations administered by health care providers. Access to the MCIR is permitted for the sole purpose of providing information and documentation needed for immunization purposes. Users of the system must refrain from employing the MCIR and data on the MCIR for any use other than that required to provide immunization services. Access to the MCIR database is permitted under the provisions of [MCL 540.9201, 9206, 9207 and 9227](#). Access to MCIR data is under the terms and conditions prescribed by the MDHHS. Improper use of the MCIR will result in revocation of the user's access privileges and potential liability under MCIR, Vital Records, and Michigan Computer Crime Laws. The MDHHS reserves the right to revoke a user's access privileges at any time, without notice. Any provider, defined as those who can authorize the administration of an immunizing agent (as defined in Public Health Code MCL 333.9204), may use this form to register to use the MCIR. Please read the following statements.

As a user of the Michigan Care Improvement Registry I accept and agree to the following:

I will handle information or documents obtained through the MCIR in a confidential manner.

I will restrict my use of the MCIR to accessing information and generating documentation only as necessary to properly conduct the administration and management of my duties as they relate to immunizations.

I understand that my transactions on the MCIR are logged and are subject to being audited.

I will not furnish information or documentation obtained through the MCIR to [Prohibited Acts](#)

This document is subject to revision or withdrawal at any time at the discretion of the Michigan Department of Health and Human Services

By clicking on the ACCEPT button you are indicating that you understand this information and agree to comply with the above provisions. Further, you are indicating that you understand any violation of these provisions may result in termination of access privileges,dismissal and/or recommendation for prosecution. If you do not agree to these conditions,you must click on the DECLINE button and exit the system.

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