

This option is for offices not currently using MCIR's Vaccine Inventory Module, (VIM).

1. Log in to the Michigan Care Improvement Registry, (MCIR), Search a Person, and retrieve the person's record. Always verify the MCIR record is the correct record before adding 2. Click the Add Imm link on the an immunization. **General Information** screen, Figure 1. Person: ! 3. Select No Inventory Print Help **General Information** Birth Date: from the Type Home Exit **Provider:** Overtlue View dropdown box, Figure 2. Person VFC My Site VIM Adm Rots Oth Kem/KC 4. Input Date. Add/Find Add Imm nformation Status History Rost Select Vaccine. 5. Figure 1 Select Eligibility.* 6. Person: Print Help 7. Select Manufacturer.* **Add Immunizations** Birth Date: Home Exit Provider: Overdue View Person Rem/Rcl My Site VIM Imp/Exp Adm Rnte Oth Select Lot.* 8. Add/Find Roster Add Imm Information Status History Records per page 8 ~ Submit Add More Cancel 9. Input Volume.* Use 2D Barcode Immunization Information Clear Event 10. Select Administration No Inventory Elig. Date Vaccine Тур Site.* Mfr. ✓ Lot Vol. ml ~ ~ Site Route 11. Select Route.* Immunization Information Clear Event Type No Inventory V Date Vaccine Elig. ~ 12. Click Submit to Save. ✓ Lot Vol. Mfr. ml ~ ~ Site Route Immunization Information **Clear Event** Type No Inventory V Date Vaccine ✓ Elig. ✓ Lot Vol. ml Mfr. ~ Site ~ Route

Figure 2

*if data is known.

