How to Record No Longer Viable COVID-19 Doses from a Multi-Dose Vial (MDV) in MCIR

- 1. Log in directly to the MCIR via <u>MILogin</u>.
- 2. On your MCIR home screen click Manage Inventory.
- 3. From the inventory dropdown options select Outbreak and click Get Inventory.
- 4. Find the vaccine lot to document the no longer viable COVID-19 vaccine, (Figure 1).
- 5. Click directly on the hyperlinked vaccine product, name, (Figure 1).
- 6. Click Add New Transaction, (Figure 2).

	Manage Inventory - Outbreak									<u>Print Help</u> <u>Home</u> <u>Exit</u>		
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[Inventory Details					Las				st Balanced: 11/15/2020		
	Name	Outbre	ak									
	Default	Ac	tive A	Active Date	11	16/2020						
	Product				Lot #	Expire	25	On H	and	Active	Default	
	Add Vaccine	Lot					_			Lot	Detail View	
	COVID-19 J	SN - 59676-5	80-15		041A21A	12/31	2069	270 d	oses	√		
	COVID-19 J	SN - 59676-5	80-15		042A21/	12/31	2069	1000	doses	√		
	COVID-19 J	SN - 59676-5	80-15		204A214	12/31/	2069	200 d	oses	\checkmark		
	COVID-19 M	IOD 10 CTN ·	80777-273	-99	040B21/	12/31	2069	500 d	oses	\checkmark		
	COVID-19 M	IOD 10 CTN ·	80777-273	-99	006C21/	12/31/	2069	320 d	oses	\checkmark		
	COVID-19 M	OD 10 CTN	80777-273	-99	005C214	12/31/	2069	700 d	oses	\checkmark		
				Submit		С	ancel					
F	-iaure 1											
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The Add Vaccine Lot Transaction Outbreak Screen displays.

- 7. **Enter the date** the multi-dose vial (MDV) is no longer viable, (Figure 3).
- 8. Enter number of doses remaining in the MDV that are no longer viable, (Figure 3).
- 9. ACTION: Select Non-Return Opened MDV (Figure 3).

10. **COMMENT:**

Required to discard due to loss in vaccine viability.* (Figure 4).

11. Click Submit.

*Use this standard comment for Multi-dose vial loss transactions.



Person Manage Inv	Rem/Rcl Ret/Wste Rept	Sch/CC Proc Ret/Ws	j VIM ste Rot :	Search Ret/Wste	VFC Rots Inv	My Site	Adm dmin	Rpts C
Lot Details								
Lot Informa	ation							
Vaccine Mfr (Product)	COVID-19	(Moderna)		Expire	s	12/31/2069	Volume/Do	se: 0.5
NDC	80777-273	.99		Prese	ntation	005C21A CTN (10)	CVX/MVX:	207/M
Transaction	1 Detail					0(.0)		
Date*	04/30/20	21		Doses*		10		
Action*	Non-Ret	urn Opened I	~					
Inventory Effe	ect:		 	A LWB Eff	fect:	O Subtract	Add	● N/A
Comment	Returne	ent d to Distr						
Created By:	Transfer	red In	21					
	MCIR O	red Out pted-Out						
	Non-Ret	urn Opened N	DV omit		Car	ncel		
	Returne	Short Dated						
Figure 2								
rigure 5								
	TAT							
Add vaccine	Lot Iran	saction -						Print
Inthreak								Hom
outoreak		1.100	MIN	Imp/Exp	VFC	My Site	Adm	Rpts
Person Rei	n/Rcl Se	ch/CC		arch Ret/Wste R	ata Inv	Hist Vacs Ar	Imin	
Person Rei	n/Rcl S Vste Rept Pro	oc Ret/Wste	<u>Rpt</u> <u>Sea</u>		<u>pts mv</u>			
Person Rei	m/Rcl S Nste Rept Pr	oc Ret/Wste	<u>Rpt Sea</u>		<u>pts mv</u>			
Person Rei Manage Inv Ret/V	m/Rcl S. Nste Rept Pr	oc Ret/Wste	<u>Rpt Sea</u>		<u>pts inv</u>			
Person Ren Manage Inv Ret/1 Lot Details	m/Rcl Si Nste Rept Pr	oc Ret/Wste	<u>Rpt Sea</u>					
Person Rei Manage Inv Ret/V Lot Details Lot Information Vaccine C	m/Rcl Si <u>Nste Rept Pr</u> N OVID-19 (Moo	derna)	<u>Rpt Sei</u>	Expires	<u>pes inv</u>	12/31/2069	Volume/Do	ose: 0.5
Person Rei Manage Inv Ret/V Lot Details Lot Information Vaccine C Mfr (Product) M	m/Rcl Si <u>Nste Rept Pr</u> N OVID-19 (Moo oderna (COV	derna)	<u>Rpt Sei</u> 10 CTN)	Expires		12/31/2069 005C21A	Volume/Do On Hand:	ose: 0.5 700
Person Rei Manage Inv Ret/I Lot Details Rei Lot Information C Vaccine C Mfr (Product) M NDC 80	m/Rcl S <u>Nste Rept Pr</u> N OVID-19 (Moo oderna (COV)777-273-99	derna)	<u>Rpt Sea</u> 10 CTN)	Expires Lot # Present	ation	12/31/2069 005C21A CTN (10)	Volume/Do On Hand: CVX/MVX:	ose: 0.5 700 207/N
Person Rei Manage Inv Ret/N Lot Details Rei Lot Information Rei Vaccine C Mfr (Product) M NDC 80 Transaction Details Rei	M/RCI Si N <u>ste Rept Pr</u> OVID-19 (Moo oderna (COV)777-273-99 tail	derna) ID-19 MOD	<u>Rpt Sea</u>	Expires Lot # Present	ation	12/31/2069 005C21A CTN (10)	Volume/Do On Hand: CVX/MVX:	o se: 0.5 700 207/M
Person Rei Manage Inv Ret/l Lot Details Rei Lot Information Rei Vaccine C Mfr (Product) M NDC 80 Transaction De Date*	m/Rcl Si <u>Nste Rept Pr</u> N OVID-19 (Moo oderna (COV)777-273-99 tail [04/30/2021	derna) ID-19 MOD	<u>Rpt Ser</u> 10 CTN)	Expires Lot # Present Doses*	ation (12/31/2069 005C21A CTN (10) 10	Volume/Do On Hand: CVX/MVX:	ose: 0.5 700 207/N

Submit

Cancel

The Lot Transactions – Outbreak Screen displays the vaccine **Non-return MDV transaction with comment**, (Figure 5).

Lot Transactions - Outbreak										
Person Rem/Rcl Sch/CC VIM Imp/Exp VFC My Site Adm Rpts Oth Manage Inv Ret/Wete Rept Proc Ret/Wete Ret Search Ret/Wete Rets Inv Hist Vacs Admin										
Manage inv Ket/wste Kept Proc Ket/Wste Kpt Search Ket/Wste Kpts inv Hist Vacs Admin										
Manage Inver	atory									
<u>Interiorge inter</u>	<u>,</u>									
Lot Informa	tion									
Vaccine	COVID-19 (Moderna)	Expires	12/31/2069	Volume/Dose:	0.5					
Mfr (Product)	Moderna (COVID-19 MOD 10 CTN	Lot #	006C21A	On Hand:	690					
NDC (carton)	80777-273-99		Presentation	CTN (10)	Lot Status	Active				
NDC (vial)	80777-273-10 Default No									
Date Created	04/20/2021		Created By		CVX/MVX:	207/MOD				
Make Lot Default Inactivate Lot										
Date	Transaction Log	Qty	LWB Comme	nts						
Add New Transaction										
04/30/2021	Current Balance	690	0							
04/30/2021	Non-Return Opened MDV	-10	0 Required viability.	l to discard du	ue to loss in vac	cine				

Figure 5

