

Petition for Modification Form Adoption Information

On a MCIR Petition for Modification form, there is an option to request a Legal Name Change due to an Adoption. Adoptions are processed differently than other Legal Name Changes or Corrections. The process is similar to how duplicate records are merged together with additional steps taken to ensure the privacy of both the biological and adoptive families.

SECTION 2 – Request Information (REQUIRED)			
Requestor Type*	Change Requested (check all that apply) *		Notes/Comments
<input type="checkbox"/> Healthcare Provider <input type="checkbox"/> Pharmacy <input type="checkbox"/> Hospital <input type="checkbox"/> LHD	Correction: <input type="checkbox"/> Date of Birth <input type="checkbox"/> Sex <input type="checkbox"/> Spelling <input type="checkbox"/> Duplicate Record	Legal Name Change: <input type="checkbox"/> Elective <input type="checkbox"/> Marriage/Divorce <input checked="" type="checkbox"/> Adoption	

To process an adoption, the MCIR team creates a new record for the child using the adopted name, address, race, ethnicity, and responsible party information. If a new record has already been created under the adopted name, this record will be used. A new MCIR ID is generated for the new record.

Note: You do not need to create a new record under the adopted name to submit the Petition for Modification form – the MCIR team will create one for you.

Once the new record is created, all immunization history information is transferred from the original biological record into the new adopted record. During this transfer process, all immunizations are changed to appear as if they were administered by the Local Health Department in the county where the child lives. No other information is changed in the immunization (vaccine type, date, lot, etc.).

Pneumococcal Conjugate						
PCV13 (Prevnar13)	1	2 Months 13 Days	02/18/2020	Barry-Eaton Dist Health Dept-Barry	Wyeth (WAL)	AR1610
PCV13 (Prevnar13)	2	4 Months 23 Days	04/28/2020	Barry-Eaton Dist Health Dept-Barry	Wyeth (WAL)	CN0614
PCV13 (Prevnar13)	3	8 Months 16 Days	08/21/2020	Barry-Eaton Dist Health Dept-Barry	Wyeth (WAL)	CN0613
PCV13 (Prevnar13)	4	1 Year 3 Months	03/16/2021	Barry-Eaton Dist Health Dept-Barry	Wyeth (WAL)	DN4219
Rotavirus						
RV5 (Rotateq)	1	2 Months 13 Days	02/18/2020	Barry-Eaton Dist Health Dept-Barry	Merck	S014947
RV5 (Rotateq)	2	4 Months 23 Days	04/28/2020	Barry-Eaton Dist Health Dept-Barry	Merck	1660693
Hepatitis A						
Hep A (ped/adol)	1	1 Year 3 Months	03/16/2021	Barry-Eaton Dist Health Dept-Barry	Merck	T013205
Hep A (ped/adol)	2	1 Year 10 Months	10/19/2021	Barry-Eaton Dist Health Dept-Barry	Glaxo	2JD3Y

No additional information is transferred over from the biological record. Information that is not transferred over includes:

- MCIR ID
- Lead/Hearing/Vision Screenings
- Birth Facility
- Medical Home
- Medicaid/WIC/Patient ID
- Immunization Waivers

The previous name and MCIR ID will no longer be available in MCIR (for LHDs and MDHHS staff – this includes in the deduplication module). The record can be located by the adopted name and information only.

NOTE: To protect the privacy of the biological and adoptive families, do **not** enter the biological name into the Alias Name field either before OR after the adoption is processed.

Need Help using MiLogin? Contact DTMB Client Services 1-877-932-6424

Need Help with MCIR? Contact MCIR Help Desk 1-888-243-6652

