



# Print an Official MCIR Record

1. Log in to the [Michigan Care Improvement Registry, \(MCIR\), Search A Person](#), and retrieve the person's record.

2. Click the **View** link, *Figure 1*.

3. A pop-up window appears allowing you to select the Official State of Michigan Immunization record to print, *Figure 2*.

4. **Select** the Official State of Michigan Immunization record version using the dropdown arrow, *Figure 2*.

5. Select **Submit**, *Figure 2*.

6. The record type selected will open in a PDF format on your screen.

7. **Print** the record using the print feature on your computer when you the PDF display on the screen, *Figure 3*.

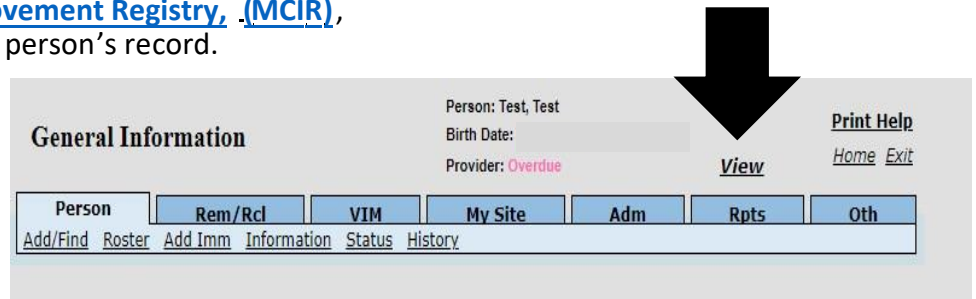


Figure 1

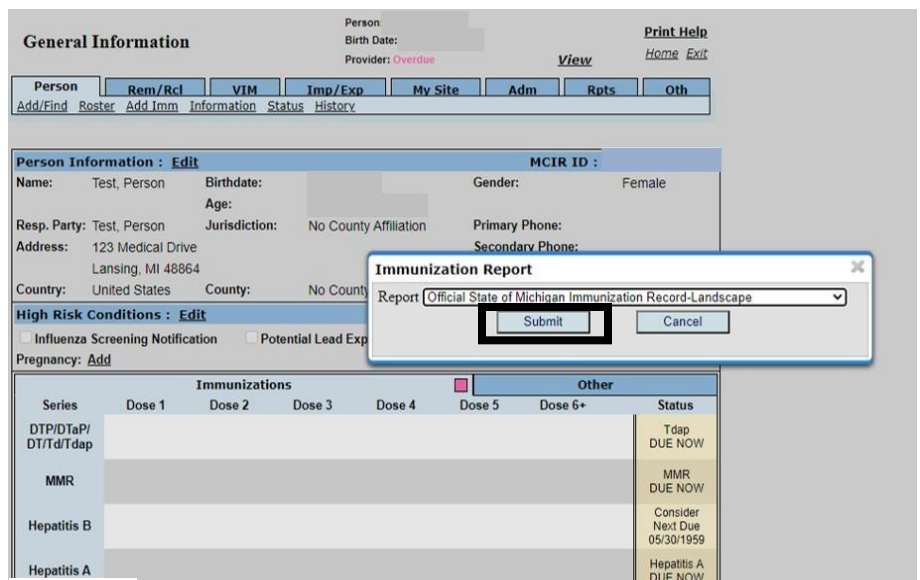


Figure 2

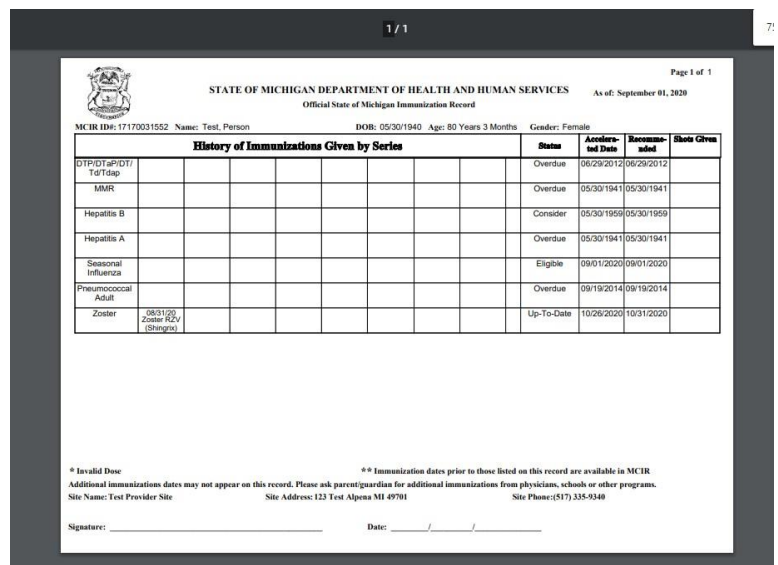


Figure 3