

Michigan Care Improvement Registry (MCIR)

“QUERY Only” Application and Agreement

In accordance with 1996 Public Act 540, as amended by 2006 Public Act 91, and codified as MCL 333.9207 of the Michigan Public Health Code, the Department of Health and Human Services (MDHHS) has established the Michigan Care Improvement Registry (MCIR) to record and to access information regarding administered immunizations and other health related reported under the law. MDHHS may grant access to MCIR data “upon receipt and acceptance of a written agreement between the user and the department that stipulates the terms and conditions of obtaining information.”¹ Users must refrain from using the MCIR or MCIR data except as allowed by this written agreement. Improper use of the MCIR will result in revocation of the user’s access privileges and potential legal liability. The MDHHS reserves the right to revoke a user’s access privileges at any time, without notice.

Read the following statements, and complete the information requested below.
 Email this agreement to MDHHS-MCIRQUERYHelp@michigan.gov Attn: **MCIR QUERY**.

Facility Information: PLEASE PRINT or TYPE. ALL fields required.

Facility:				
Address:				
Street	City	State	Zip	County
Phone:		Fax:		
Other License # (specify license)				

As a QUERY Applicant of the Michigan Care Improvement Registry, (MCIR) I accept and agree to the following on behalf of the Facility and its registered user(s):

- The Facility and its user(s) will handle information or documents obtained through the MCIR by way of QUERY in the prescribed confidential manner.
- The Facility and its registered user(s) will restrict use of the MCIR via QUERY to accessing information and generating documentation only as necessary to complete the QUERY request and delivery process.
- The Facility and its user(s) understand that transactions on the MCIR are logged and are subject to being audited.
- The Facility and its user(s) will only furnish information or documentation obtained through QUERY from MCIR to the facility and/or the facility’s requestor(s).
- The Facility and its user(s) will not falsify any document or data obtained through QUERY from MCIR.
- The Facility and its user(s) will not copy all or part of the data in any unauthorized fashion, nor falsify or otherwise alter data obtained through QUERY from MCIR or otherwise violate the vital records laws in the Public Health Code ² or Michigan’s computer crime law.³

- The Facility and its user(s) will carefully safeguard access privileges for users Querying and not furnish information or documentation obtained through the MCIR to individuals for personal use nor to any individuals not directly involved with the conduct of my duties as they relate to immunizations and other health related data.
- The Facility and its user(s) will report any threat to or violation of QUERY security practices and the Terms and Conditions of the MCIR. ⁴
- MCIR data obtained through QUERY may not be used for research purposes without approval by the MDHHS Institutional Review Board (www.michigan.gov/irb).⁵
- The Facility and its user(s) understand any violation of these provisions may result in termination of access privileges and/or recommendation for prosecution.

Applicant Information: PLEASE PRINT or TYPE. ALL fields required.

Applicant Name (Print):	
Applicant Position Title:	
Applicant Email:	
I have read and agree to the above terms and have the authority to enter this Agreement on behalf of the Facility.	
Signature:	Date Signed:

¹ [Mich. Admin. Code R. 325.162](#)

² [See MCL 333.2894](#)

³ [See MCL 752.791, et seq.](#)

⁴ Michigan Care Improvement Registry Terms and Conditions

The Michigan Department of Health & Human Services (MDHHS) computer information system (systems) are the property of the State of Michigan and subject to state and federal laws, rules and regulations. The systems are intended for use only by authorized persons and only for official state business. Systems users are prohibited from using any assigned or entrusted access control mechanisms for any purposes other than those required to perform authorized data exchange with MDHHS. Logon IDs and passwords are never to be shared. Systems users must not disclose any confidential, restricted or sensitive data to unauthorized persons. Systems users will only access information on the systems for which they have authorization. Systems users will not use MDHHS systems for commercial or partisan political purposes. Following industry standards, systems users must securely maintain any information downloaded, printed, or removed in any format from the systems. When no longer needed, this information must be destroyed in an appropriate manner specific to the format type. All users of the systems give their expressed consent to the monitoring of their activities on the systems. If such monitoring reveals possible evidence of unauthorized or criminal activity, the evidence may be provided to administrative or law enforcement officials for disciplinary action and/or prosecution. By accessing information provided by the Michigan Department of Health & Human Services computer information systems and clicking on the button below, I acknowledge and agree to abide by all governing privacy and security terms, conditions, policies and restrictions for each authorized application.

⁵ [Mich. Admin. Code R. 325.167](#)