



Record a Person as Deceased

1. Log in to the [Michigan Care Improvement Registry, \(MCIR\)](#), [Search A Person](#), and retrieve person's MCIR record.

2. From the person's General Information screen, Click the **Edit** link in the Person Information section, *Figure 1*.

Person: Test, Person
Birth Date: [Redacted]
Provider: Overdue

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Person Information **Edit** **MCIR ID :**

Name: Test, Person Birthdate: [Redacted] Gender: Female

Age: [Redacted]

Resp. Party: Test, Person Jurisdiction: No County Affiliation Primary Phone:

Address: 123 Medical Drive Secondary Phone:

Lansing, MI 48864 Address Status: Invalid

Country: United States County: No County Address Updated: 08/18/2020

Figure 1

3. Scroll down to the **Medical Home** section of the Edit Person screen, *Figure 2*.

4. Click on the **Patient Provider Status** dropdown in the Medical Home Section of the screen.

5. Select **Deceased**, *Figure 2*.

6. Click **Submit** to save.

Person Information **MCIR ID :**

Legal Last* Test Legal First Person Middle [Redacted] Jr / Sr / ... [Redacted]

Birthdate* 05/30/1940 Gender Female Multiple Birth

High Risk Conditions

Influenza Screening Notification Potential Lead Exposure (Flint Water)

Pregnancy: [Add](#)

Responsible Party : [Add New](#)

Person Test 123 Medical Drive Lansing MI 48864 No County 08/31/2020 ✓

Identifiers

Medicaid [Redacted]

Patient ID [Redacted]

Birth Facility Information

Name [Redacted] State [Redacted] County [Redacted]

Medical Home

Medical Home Test Provider Site Patient Provider Status Active

MCIR Options

Person does not receive medical care in Michigan Person is [Redacted]

Person is migrant Person has requested the disabling of BMI module

Additional Information

Alias Name: Last [Redacted] First [Redacted]

Mother's Maiden Name [Redacted]

Figure 2