Record a Person as Deceased

1. Log in to the **Michigan Care Improvement Registry, (MCIR)**, Search A Person, and retrieve person's MCIR record.

2. From the person's General Information screen, Click the **Edit** link in the Person Information section, *Figure 1*.

Figure 1

3. Scroll down to the **Medical Home** section of the Edit Person screen, *Figure 2*.

4. Click on **the Patient Provider Status** dropdown in the Medical Home Section of the screen.

5. Select **Deceased,** *Figure 2*.

6. Click **Submit** to save.

Figure 2