

School and Childcare Waiver Management in MCIR/SIRS

For further questions about waivers, please contact your Local Health Department for guidance.

1. From the School/Childcare MCIR/SIRS Home Screen, search for the person by legal first and last name, and date of birth using the **Add/Find** link in the Person section (Figures 1 and 2).

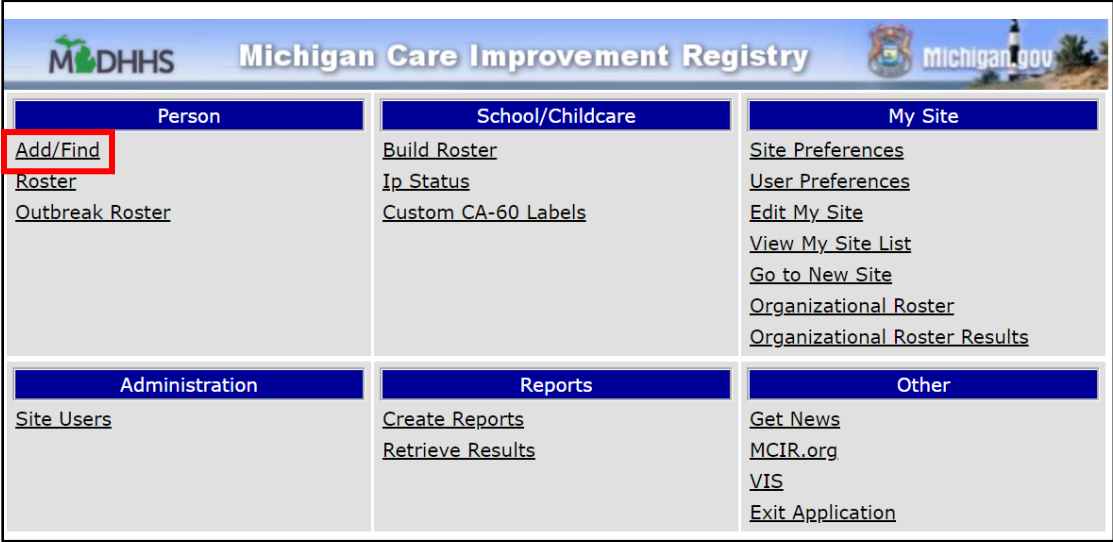


Figure 1: School/Childcare Site MCIR/SIRS Home Screen

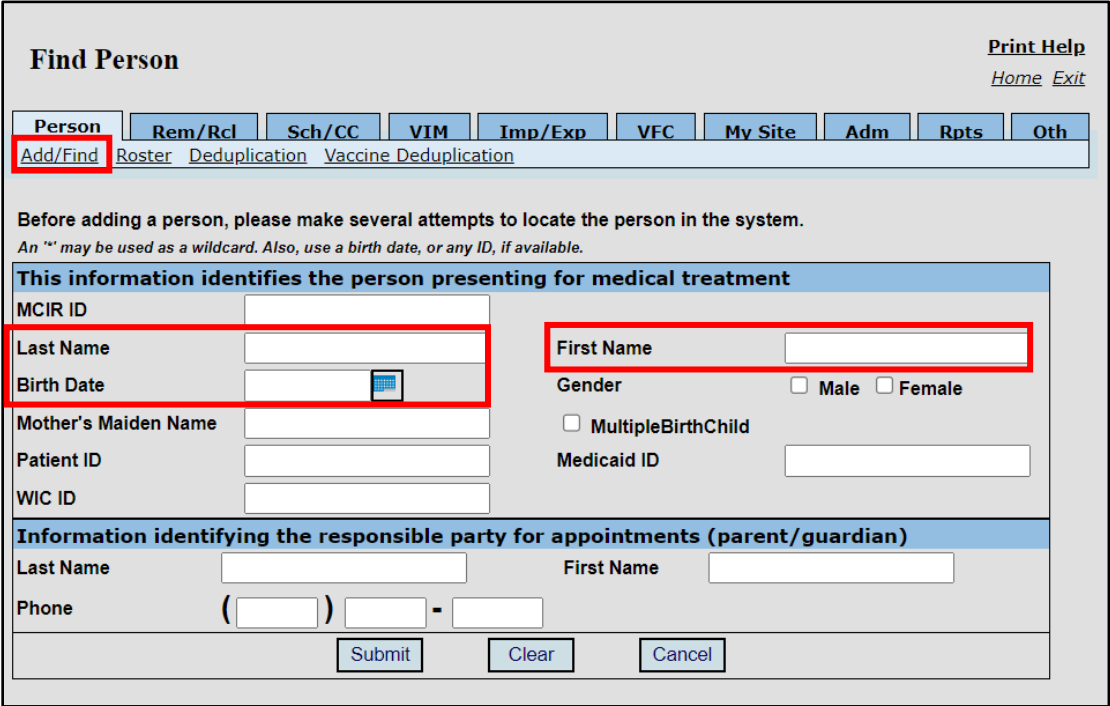


Figure 2: Last Name, First Name, and Birth Date search function.

- Once the MCIR Record is located, select **Status** on the person's general immunization record screen (Figure 3).

Immunization Status Person: Waiver, Demonstration Birth Date: [Print Label](#) [Print Help](#)
 School: **Waivered** [View](#) [Home](#) [Exit](#)

Person Sch/CC My Site Adm Rpts Oth
 Add/Find Roster Add Imm Information **Status** History OB Roster

MCIR ID:

Personal Information/Status
 Name Waiver, Demonstration DOB
 Student ID Age 11 Years 9 Months
 Grade No Grade

Assessment indicates that no vaccinations need be given at this time as person has a parental/guardian waiver.

Administered Vaccine	Dose #	Overdue
DTP/DTaP/DT/Td/Tdap	Waiver	
Polio	Waiver	
MMR	Waiver	
Hepatitis B	Complete	
Varicella	Waiver	
Meningococcal Conjugate	Waiver	

Non-Medical Waivers								
Report Year	DTaP	Polio	MMR	HepB	Var	Mening	Tdap	Td
2022 Livingston	O	R	O		O	O	O	O

[Take off Roster](#) [Unlock Person](#)

Figure 3: The Immunization Status screen appears.

- On the person's Immunization Status screen, navigate to the **Nonmedical Waivers** section near the bottom of the screen (Figure 4).

Immunization Status Person: Waiver, Demonstration Birth Date: [Print Label](#) [Print Help](#)
 School: **Waivered** [View](#) [Home](#) [Exit](#)

Person Sch/CC My Site Adm Rpts Oth
 Add/Find Roster Add Imm Information **Status** History OB Roster

MCIR ID:

Personal Information/Status
 Name Waiver, Demonstration DOB
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Hepatitis B	Complete	
Varicella	Waiver	
Meningococcal Conjugate	Waiver	

Non-Medical Waivers								
Report Year	DTaP	Polio	MMR	HepB	Var	Mening	Tdap	Td
2022 Livingston	O	R	O		O	O	O	O

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Figure 4: View of Nonmedical Waiver section located on the person's Immunization Status screen.

- Click on **History**. This will display a list of the person's immunizations that have been administered and those that have been waived (Figure 5).

Person: Waiver, Demonstration
 Birth Date: [Print Label](#) [Print Help](#)
 School: **Waivered** [View](#) [Home](#) [Exit](#)

Immunization History

Person Sch/CC My Site Adm Rpts Oth
 Add/Find Roster Add Imm Information Status **History** OB Roster

Red indicates not approved for provider use. MCIR ID:

Vaccine Series	Dose 1	Dose 2	Dose 3	Dose 4	Dose 5	Dose 6	Dose 7
DTP/DTaP/DT/Td/Tdap	09/29/2011	10/31/2011	02/23/2012				
Polio	09/29/2011	10/31/2011	02/23/2012				
Hib	09/29/2011	10/31/2011	02/23/2012				
Hepatitis B	04/06/2011	09/29/2011	02/23/2012				
Pneumococcal Conjugate	09/29/2011	10/31/2011	02/23/2012				
Seasonal Influenza	10/31/2011	02/23/2012					
Waivers/Titers	Date	Reason	Entered By				
Polio	01/12/2023	Religious	Livingston County Health Department				
MMR	01/12/2023	Other	Livingston County Health Department				
Varicella	01/12/2023	Other	Livingston County Health Department				
Meningococcal Conjugate	01/12/2023	Other	Livingston County Health Department				
DTP/DTaP/DT/Td/Tdap	01/12/2023	Other	Livingston County Health Department				

[Take off Roster](#) [Unlock Person](#)

Figure 5: Shows nonmedical waivers for vaccines that have been entered by the local health department.

Please Note:

Schools and childcares will not be able to view or print the signed digital nonmedical waiver document in MCIR/SIRS. It will only be visible as shown in Figure 5.

- Click on **Add Imm** to enter a medical waiver and click **Submit** (Figures 6 and 7).

Person: zzzruxpin, teddy
 Birth Date:
 School: **Incomplete** FERPA Consent: **View**
 YES

Add Immunizations

Person | Sch/CC | My Site | Adm | Rpts | Oth
 Add/Find | Roster | **Add Imm** | Information | Status | History | OB Roster

Hide Immunization History MCIR ID:

Vaccine Series	Dose 1	Dose 2	Dose 3	Dose 4	Dose 5	Dose 6	Dose 7
DTP/DTaP/DT/Td/Tdap	02/12/2010	04/12/2010	06/12/2010	12/12/2015	12/12/2020		
Polio	02/12/2010	04/12/2010	06/12/2010	12/12/2015			
Hepatitis B	12/13/2009	01/13/2010	06/13/2010				

Waivers/Titers Date Reason
 No non-administrations/titers found

Vaccine	Administered Dates							Waivers
DTAP	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	Medical
POLIO	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	▼
MMR	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	▼
HEP B	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	▼
VARICELLA	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	▼
MENING	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	▼
TDAP	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	▼
TD	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	▼

Had Disease/Titer
 Chicken Pox Measles Mumps Rubella Hepatitis B

Submit

Figure 6: Shows the Add Imm screen where schools and childcares can enter vaccine and waiver data. School’s must have FERPA consent to enter information into MCIR/SIRS.

Person: zzzruxpin, teddy
 Birth Date:
 School: **Incomplete** FERPA Consent: **View**
 YES

Immunization History

Person | Sch/CC | My Site | Adm | Rpts | Oth
 Add/Find | Roster | Add Imm | Information | Status | **History** | OB Roster

Red indicates not approved for provider use. MCIR ID:

Vaccine Series	Dose 1	Dose 2	Dose 3	Dose 4	Dose 5	Dose 6	Dose 7
DTP/DTaP/DT/Td/Tdap	02/12/2010	04/12/2010	06/12/2010	12/12/2015	12/12/2020		
Polio	02/12/2010	04/12/2010	06/12/2010	12/12/2015			
Hepatitis B	12/13/2009	01/13/2010	06/13/2010				

Waivers/Titers	Date	Reason	Entered By	
DTP/DTaP/DT/Td/Tdap	05/18/2023	Medical	School Test Site	Delete

Figure 7: Shows a medical waiver that has been entered by a school or childcare into MCIR/SIRS from the “History” screen. If a medical waiver has been entered in error by the school or childcare it can be deleted by the site that entered it.

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